



Detailed notification of Associate wardens & Warden assistants

RGUKT-Basar invites online applications from qualified and eligible candidates for the post of Associate wardens(Male & Female) and Warden Assistants (Male & Female) on purely temporary basis.

Name of the Post	Vacancy*	Essential Qualification	Consolidated salary per month
Associate Wardens	Male – 06, Female-06	<ul style="list-style-type: none">• Candidate with any graduation or equivalent are eligible.	Rs.15,000/- per month with food and accommodation. Bachelor accommodation will be provided at respective hostel/dorm.
Warden Assistants	Male – 07, Female-09	<ul style="list-style-type: none">• Candidate with Intermediate or equivalent are eligible.• Desirable: Candidates with graduation or equivalent.	Rs.10,000/- per month No food facility & accommodation provided

* No. of vacancies may be increased/decreased as per the requirement.

I. General Instructions:

1. **Age:** Minimum age should be 30years as on notification date for the post of Associate Warden and 25years for Warden Assistant.
2. **Roles and responsibilities:**
 - a. Should assist the wardens.
 - b. Inform the grievances of students to the respective warden/ Chief warden office.
 - c. Maintaining the discipline at hostels.
 - d. They have to stay at respective warden office in hostels during shift duty.
 - e. Should be able to work in shifts.
 - f. Maintenance of hostel furniture
 - g. Abide to work assigned by the University/Chief Warden Office.
 - h. Associate wardens have to stay in the provided accommodation in the campus and should be available by 24/7.
3. **Tenure of appointment:**
 - a. The appointments are purely temporary and can be terminated at any time without any prior intimation and do not carry any experience.
 - b. These positions are engaged till the Semester-II of (Academic Year 2019-20) or May 2020, whichever is earlier.
4. Candidates should satisfy themselves, before applying, that they possess atleast the minimum essential qualification and age laid down in the advertisement.
5. A candidate who is found to have furnished any particulars which are false or to have suppressed material information, will be disqualified and if appointed, will be liable for dismissal without any notice.

6. Mere possession of the minimum qualifications need not entitle a candidate to be called for written test and or interview.

7. **How to apply:**

a) The interested and eligible candidates can apply online at the following link (<https://forms.gle/dXviFFSD2VZMBLzi7>) .

Or copy the link and paste it in browser and apply. The candidate has to upload his/her resume.

8. **Selection Procedure:**

Written test & interview or written test/interview.

9. **Intimation:**

E-Mail will be sent only to the shortlisted candidates. No correspondence will be entertained with applicants who are not short-listed/not called for interview.

10. **Important Dates:**

- Opening date of online application: 02.10.2019
- Closing date of online application: 13.10.2019

Note: University reserves the right to fill or not to fill any or all the positions.

Sd/-
Administrative Officer